



CAGAYAN STATE UNIVERSITY

INDICATIVE ANNUAL PROCUREMENT PLAN FY 2026

(NEP LEVEL)

PAP CODE	PROCUREMENT PROJECT	PMO/End User	IS THIS AN EARLY PROCUREMENT ACTIVITY	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			Remarks (Brief Description of Projects)
					Posting/ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
1000000000000000	General Administration Services and Support												
100000100001000	General Management and Supervision												
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Central Administration	No	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	1,653,495	1,653,495		
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Central Administration	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	376,000	376,000		
3100000000000000	Higher Education Program									-			
310100100002000	Provision of Higher Education Services									-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Central Administration	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	420,000	420,000		
310100100002000	Foreign Travel - Airfare and Perdiems of Officials/Faculty/Students	Central Administration	No	DIRECT CONTRACTING	TBD				GENERAL FUND	500,000	500,000		
320100100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Central Administration	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	50,000	50,000		
320100100001000	Office Supplies Expenses (Common-Used Supplies)	Central Administration	No	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	250,000	250,000		
320100100001000	Procurement/Subscription of Textbooks and Instructional Materials Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	50,000	50,000		
320100100001000	Other Supplies and Materials Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	50,000	50,000		
3202000000000000	Research Program									-			
320200100001000	Conduct of Research									-			
320200100001000	Foreign Travel - Airfare and Perdiems of Officials/Faculty/Students	Central Administration	No	DIRECT CONTRACTING	TBD				GENERAL FUND	500,000	500,000		

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					Posting/ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
320200100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Central Administration	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	500,000	500,000		
320200100001000	Office Supplies Expenses (Common-Used Supplies)	Central Administration	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	1,200,000	1,200,000		
320200100001000	Purchase of Common and Non Common ICT Supplies	Central Administration	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	130,906	130,906		
320200100001000	Proucrement Medical, Dental and Laboratory Supplies	Central Administration	No	SVP	January - December				GENERAL FUND	1,500,000	1,500,000		
320200100001000	Procurement of Animal/Zoological Supplies	Central Administration	No	SVP	January - December				GENERAL FUND	280,000	280,000		
320200100001000	Prouement of Chemical and Filtering Supplies	Central Administration	No	SVP	January - December				GENERAL FUND	200,000	200,000		
320200100001000	Other Supplies and Materials Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	500,000	500,000		
320200100001000	Representation Expenses - Meals and Snacks during meeting, Tokens of Guest Participants/Speakers	Central Administration	No	SVP	January - December				GENERAL FUND	422,500	422,500		
320200100001000	Procurement of Agriculture and Marine Supplies Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	500,000	500,000		
320200100001000	R and Maitenance of Office Equipment	Central Administration	No	SVP	As need arises				GENERAL FUND	100,000	100,000		
320200100001000	R & M Other Machinery and Equipment	Central Administration	No	SVP	As need arises				GENERAL FUND	300,000	300,000		
320200100001000	Advertising Expenses (Media, Printing of Tarpaulin, Promotions)	Central Administration	No	SVP	January - December				GENERAL FUND	10,000	10,000		
320200100001000	Printing and Publication Expenses	Central Administration	No	SVP	January - March				GENERAL FUND	75,000	75,000		
320200100001000	Representation Expenses - Meals and Snacks during meeting, Tokens of Guest Participants/Speakers	Central Administration	No	SVP	January - December				GENERAL FUND	370,000	370,000		
320200100001000	Motor Vehicle Rental	Central Administration	No	SVP	January - December				GENERAL FUND	20,000	20,000		

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					Posting/ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
320200100001000	Subscription of ICT Software	Central Administration	No	SVP	TBD				GENERAL FUND	559,000	559,000		
330100000000000	Technical Advisory Extension Program									-			
330100100001000	Provision of Extension Program									-			
320200100001000	Foreign Travel - Airfare and Perdiems of Officials/Faculty/Students	Central Administration	No	DIRECT CONTRACTING	TBD				GENERAL FUND	300,000	300,000		
320200100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Central Administration	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	1,000,000	1,000,000		
320200100001000	Office Supplies Expenses (Common-Used Supplies)	Central Administration	No	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	1,200,000	1,200,000		
320200100001000	Procurement of Animal/Zoological Supplies	Central Administration	No	SVP	January - December				GENERAL FUND	50,000	50,000		
320200100001000	Proucurement Medical, Dental and Laboratory Supplies	Central Administration	No	SVP	January - December				GENERAL FUND	120,000	120,000		
320200100001000	Procurement of Agriculture and Marine Supplies Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	600,000	600,000		
320200100001000	Semi-Expendable ICT Equipment	Central Administration	No	SVP	First Quarter				GENERAL FUND	7,900	7,900		
320200100001000	Semi-Expendable - Furniture and Fixtures	Central Administration	No	SVP	First Quarter				GENERAL FUND	38,000	38,000		
320200100001000	Other Supplies and Materials Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	450,000	450,000		
320200100001000	Advertising Expenses (Media, Printing of Tarpaulin, Promotions)	Central Administration	No	SVP	January - December				GENERAL FUND	42,000	42,000		
320200100001000	Printing and Publication Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	45,000	45,000		
320200100001000	Representation Expenses - Meals and Snacks during meeting, Tokens of Guest Participants/Speakers	Central Administration	No	SVP	January - December				GENERAL FUND	477,500	477,500		

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					Posting /ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
320200100001000	Transportation and Delivery Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	40,000,000	40,000,000		
320200100001000	Motor Vehicle Rental	Central Administration	No	SVP	January - December				GENERAL FUND	59,000	59,000		
320200100001000	Rental of Equipment	Central Administration	No	SVP	January - December				GENERAL FUND	54,000	54,000		
320200100001000	Subscription Expenses	Central Administration	No	SVP	January - December				GENERAL FUND	10,000	10,000		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Andrews Campus	No	SVP/DIRECT CONTRACTING	January - December					497,000	497,000		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Andrews Campus	No	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	887,517	887,517		
100000100001000	Procurement/Printing of Accountable Forms	Andrews Campus	No	DIRECT CONTRACTING	January - December				GENERAL FUND	450,000	450,000		
100000100001000	Fuel, Oil and Lubricants Expenses	Andrews Campus	No	SVP	January - December				GENERAL FUND	599,980	599,980		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Aparri Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	100,000	100,000		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Aparri Campus	No	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	619,034	619,034		
100000100001000	Procurement/Printing of Accountable Forms	Aparri Campus	No	DIRECT CONTRACTING	January - December				GENERAL FUND	82,500	82,500		
100000100001000	Purchase of Food Supplies	Aparri Campus	No	SVP	January - December				GENERAL FUND	5,000	5,000		
100000100001000	Fuel, Oil and Lubricants Expenses	Aparri Campus	No	SVP	January - December				GENERAL FUND	180,000	180,000		

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					Posting /ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
100000100001000	Procurement/Subscription of Textbooks and Instructional Materials Expenses	Aparri Campus	No	SVP	January - December				GENERAL FUND	100,000	100,000		
3100000000000000	Higher Education Program Provision of Higher Education Services									-			
310100100002000										-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Aparri Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	410,163	410,163		
3201000000000000	Advanced Education Program Provision of Advanced Education Program									-			
320100100001000										-			
320100100001000	Office Supplies Expenses (Common-Used Supplies)	Aparri Campus	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	200,000	200,000		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Foreign Travel - Airfare and Perdiems of Officials/Faculty/Students	Carig Campus	No	DIRECT CONTRACTING	TBD				GENERAL FUND	500,000	500,000		
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Carig Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	600,000	600,000		
3100000000000000	Higher Education Program Provision of Higher Education Services									-			
310100100002000										-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Carig Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	2,202,320	2,202,320		
310100100002000	Office Supplies Expenses (Common-Used Supplies)	Carig Campus	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	6,198,569	6,198,569		
3201000000000000	Advanced Education Program Provision of Advanced Education Program									-			
320100100001000										-			
320100100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Carig Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	30,000	30,000		
										-			

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					Posting /ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
320100200001000	Increase in Carrying Capacity of College of Medicine									-			
320100200001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Carig Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	216,000	216,000		
320100200001000	Office Supplies Expenses (Common-Used Supplies)	Carig Campus	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	200,000	200,000		
320100200001000	Proucurement Medical, Dental and Laboratory Supplies	Carig Campus	No	SVP	January - December				GENERAL FUND	692,000	692,000		
320100200001000	Representation Expenses - Meals and Snacks during meeting, Tokens of Guest Participants/Speakers	Carig Campus	No	SVP	January - December				GENERAL FUND	1,000,000	1,000,000		
320100200001000	Semi-Expendable - Other Machinery and Equipment	Carig Campus	No	SVP	January - December				GENERAL FUND	824,000	824,000		
320200000000000	Research Program									-			
320200200014000	Institutionalization of Electromobility Research and Development Center									-			
320200200014000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	EMRDC	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	251,000	251,000		
320200200014000	Office Supplies Expenses (Common-Used Supplies)	EMRDC	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	139,000	139,000		
320200200014000	Other Supplies and Materials Expenses	EMRDC	No	SVP	January - December				GENERAL FUND	686,000	686,000		
320200200014000	Traveling Expenses - Local	EMRDC	No	DIRECT CONTRACTING	January - December				GENERAL FUND	1,000,000	1,000,000		
320200200014000	Construction (Expansion) of E-Mobility Facility	EMRDC	Yes	Public Bidding	Oct-25	Nov-25	Dec-25	Jan-26		-			
100000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Gonzaga Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	40,000	40,000		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Gonzaga Campus	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	462,635	462,635		

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					Posting /ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
100000100001000	Procurement of 1 Unit Motor Vehicle - Sports Utility Vehicles (SUV)	Gonzaga Campus	YES	Public Bidding	January - December				GENERAL FUND	-			
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Lal-lo Campus	No	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	85,495	85,495		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Lal-lo Campus	No	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	707,324	707,324		
100000100001000	Procurement of 1 Unit Motor Vehicle - Mini-Bus	Lal-lo Campus	YES	Public Bidding	Oct-25	Nov-25	Dec-25	Jan-26	GENERAL FUND	-		-	
3100000000000000	Higher Education Program									-			
310100100002000	Provision of Higher Education Services									-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Lal-lo Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	533,338	533,338		
310100100002000	Office Supplies Expenses (Common-Used Supplies)	Lal-lo Campus	NO	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	1,233,613	1,233,613		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Lasam Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	40,975	40,975		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Lasam Campus	NO	NEGOTIATED PROCUREMENT-SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	170,000	170,000		
3100000000000000	Higher Education Program									-			
310100100002000	Provision of Higher Education Services									-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Lasam Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	117,406	117,406		

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					Posting/ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
310100100002000	Office Supplies Expenses (Common-Used Supplies)	Lasam Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	425,000	425,000		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Piat Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	145,000	145,000		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Piat Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	500,000	500,000		
100000100001000	Procurement of 1 Unit Motor Vehicle - Mini-Bus	Piat Campus	YES	Public Bidding					GENERAL FUND	-		-	
3100000000000000	Higher Education Program									-			
310100100002000	Provision of Higher Education Services									-			
310100100002000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Piat Campus		SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	815,320	815,320		
3201000000000000	Advanced Education Program									-			
320100100001000	Provision of Advanced Education Program									-			
320100100001000	Office Supplies Expenses (Common-Used Supplies)	Piat Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	38,250	38,250		
1000000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Sanchez Mira Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	45,000	45,000		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Sanchez Mira Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	956,309	956,309		
3100000000000000	Higher Education Program									-			
310100100002000	Provision of Higher Education Services									-			

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					Posting/ITB	Submission/ Opening of Bids	Notice of Award	Award/ Contract Signing		TOTAL	MOOE	CO	
310100100002000	Office Supplies Expenses (Common-Used Supplies)	Sanchez Mira Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	289,000	289,000		
320100000000000	Advanced Education Program									-			
320100100001000	Provision of Advanced Education Program									-			
320100100001000	Office Supplies Expenses (Common-Used Supplies)	Sanchez Mira Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	4,113	4,113		
100000000000000	General Administration Services and Support									-			
100000100001000	General Management and Supervision									-			
100000100001000	Training Expenses - Meals and Snacks/Registration Fees During Seminar/Conferences/Training	Solana Campus	NO	SVP/DIRECT CONTRACTING	January - December				GENERAL FUND	366,750	366,750		
100000100001000	Office Supplies Expenses (Common-Used Supplies)	Solana Campus	NO	NEGOTIATED PROCUREMENT- SVP/AGENCY TO AGENCY	January - December				GENERAL FUND	493,112	493,112		
100000100001000	Proucurement Medical, Dental and Laboratory Supplies	Solana Campus	NO	SVP	January - December				GENERAL FUND	21,000	21,000		
100000100001000	Other Supplies and Materials Expenses	Solana Campus	NO	SVP	January - December				GENERAL FUND	270,000	270,000		
100000100001000	R & M School Buildings	Solana Campus	NO	SVP	As Needed				GENERAL FUND	117,600	117,600		
100000100001000	Advertising Expenses (Media, Printing of Tarpaulin, Promotions)	Solana Campus	NO	SVP	January - December				GENERAL FUND	25,000	25,000		
100000100001000	Representation Expenses - Meals and Snacks during meeting, Tokens of Guest Participants/Speakers	Solana Campus	NO	SVP	January - December				GENERAL FUND	182,000	182,000		
	TOTAL									106,724,624	81,724,624	25,000,000	


Prepared by:


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